



Glasgow 2026 Commonwealth Games – Job Description

Job title:	Senior Manager, Hosted Events – Strategic Partnerships
Division:	CEO
Department:	STK
Reports to:	Head of Strategic Partnerships
Location:	Glasgow

Background to the Glasgow 2026 Commonwealth Games

In July and August 2026, Glasgow will host the Commonwealth Games. Approximately 3,000 athletes and team officials from up to 74 nations and territories across the Commonwealth will come together in an 11-day celebration of sport and culture. Events will take place across Glasgow, entertaining around 500,000 ticketed spectators and reaching a global broadcast audience of more than one billion.

Glasgow 2026 Limited, the Organising Company (the OC), is signatory to the Host Collaboration Agreement (HCA) with the Commonwealth Games Federation (CGF) and Commonwealth Games Scotland (CGS). Together, partners are delivering a bold, innovative and sustainable Games for the city and the Commonwealth.

This is an exciting opportunity to gain hands-on experience in major event delivery within a high-profile, fast-paced environment.

Joining the Glasgow 2026 team means being part of something extraordinary. As Senior Manager, Hosted Events, you will lead the planning and delivery of the Games' hosted events and delegate programme, ensuring that national and international stakeholders, government representatives, and VIP guests experience a seamless, engaging and high-impact programme that showcases the very best of Glasgow and Scotland

Acting as a key interface between the Organising Company and a wide range of stakeholders, you will ensure every interaction reflects Glasgow 2026's values of inclusivity, professionalism and excellence.

Glasgow 2026 represents a unique opportunity to showcase Scotland on the global stage. Working within the Strategic Partnerships team at the heart of the CEO Office, you will collaborate across Protocol, Ceremonies, Security, Transport, Venues, Hospitality and Communications to deliver a fully integrated guest experience – turning complex stakeholder expectations into exceptional, memorable moments that shape international perception and leave a lasting legacy beyond the Games.



Role Summary / Key Accountabilities

Working to the Head of Strategic Partnerships as part of a small team, this role will lead the planning and operational delivery of the Glasgow 2026 hosted events programme, ensuring a seamless, secure and high-quality experience for key stakeholders who are guests of the Organising Company. Working at the intersection of partnerships, and operations, you will translate complex stakeholder requirements and opportunities into integrated delivery plans, collaborating across multiple functions to ensure excellence at every touchpoint of the guest journey.

OC Hosted Events Programme

- Development and delivery of the Organising Company's hosted events programme, including receptions, showcases, observation tours, briefings, and sport fixture experiences
- Design and deliver events that align with strategic priorities and partners including investment, trade, tourism, innovation and impact
- Ensure all hosted events are delivered to a high standard, aligned to brand, protocol and stakeholder expectations
- Collaborate across functional areas within the Organising Company to ensure alignment with wider operational plans including Protocol, Accreditation, Ticketing, Venue Operations, Hospitality, Sponsor Services
- Work with key partners to ensure maximum impact of the programme and to avoid clashes
- Oversee full guest engagement approach, including creation of a central guest list, invitation processes, guest identification, approvals, categorisation, communications, tracking and welcome.
- Work closely with government partners, agencies, non-commercial partners, international stakeholders and games partners to co-create and deliver hosted events
- Create structured delegate journeys and itineraries, ensuring a seamless and engaging experience.
- Act as a senior point of contact for high-profile national and international stakeholders, ensuring proactive, culturally intelligent engagement
- Work closely with public affairs and protocol colleagues to ensure aligned messaging, political engagement, and stakeholder priorities

Team Leadership

- Establish, lead and develop a small team responsible for the hosted events programme
- Foster an inclusive, positive, high-performance culture aligned to Glasgow 2026 values
- Ensure attention to detail in the delivery of the hosted events programme interactions

Planning, Governance & Risk Management

- Develop and oversee operational plans, budgets and delivery frameworks for hosted events and guest programmes
- Contribute to Games readiness activity to ensure preparedness for Games time
- Identify and manage risks relating to security, logistics, reputation and stakeholder experience
- Ensure compliance with governance, accreditation, data protection and reporting requirements

Responsibilities of the role will evolve during the lifespan of the OC, and the role profile will likely be adapted in line with the changing needs of the Games.



Knowledge & Experience

Essential

- Proven events management expertise
- Proven experience in partner relations, stakeholder engagement, VIP services in a major event context
- Proven ability to design and deliver high-profile events or programmes at pace
- Strong written and verbal communication skills and ability to effectively manage senior stakeholders
- Experience working across multiple operational functions (e.g. transport, accreditation, ceremonies, venues)
- Demonstrated ability to lead teams and quickly build a positive team ethos and culture
- Strong organisational skills with the ability to manage multiple priorities and complex delivery plans

Desirable

- Experience working on a major multi-sport event (e.g. Commonwealth Games, Olympic Games or similar)

Personal Characteristics

- Strong communication skills and the ability to engage with senior stakeholders and partners
- Creative and solutions-focused, with the ability to translate strategy into impactful delivery
- Calm and resilient under pressure, with strong attention to detail
- Strong cultural intelligence and commitment to equity, diversity and inclusion
- Collaborative and influential, with the ability to build strong relationships
- Passionate about delivering exceptional experiences and lasting impact