



Glasgow 2026 Commonwealth Games – Job Description

Job title:	C3, Testing & Readiness Specialist
Division:	CEO
Department:	Executive Office, Strategic Partnerships
Reports to:	Senior Manager, C3
Location:	Glasgow

Background to the Glasgow 2026 Commonwealth Games

The journey to Glasgow 2026 starts now – and we want **YOU** to be part of it!

Get ready for a brilliant new era for the Commonwealth Games, blending world-class sport with a sustainable, future-focused vision. In under 300 days, Glasgow will transform into a global hub for sport and culture, welcoming 3,000 athletes from 74 nations, across 11 days of action, fuelled by the city's unstoppable energy and passion.

Glasgow 2026 is set to revolutionise the Games with a bold, 'Clyde Built' experience that reflects the city's resilience and innovation. This is more than just an event; it's a movement – a celebration of unity, equality, and sporting excellence. A movement that will not only deliver a world-class sporting experience, but will also create a lasting legacy, maximising social and economic benefits for the city and the Commonwealth.

Don't miss your chance to be part of something historic!

Joining the Glasgow 2026 team means being part of something extraordinary. This is an opportunity to shape the future of major sporting events, bringing the world together for 11 days of unforgettable competition and culture.

We have an exciting opportunity for a **C3, Testing & Readiness Specialist** to join the Games Integration & Readiness team at Glasgow 2026.

You will support both C3 (Command, Control and Coordination) and the TER Testing and Readiness programme by co-ordinating logistics, preparing documentation, supporting the delivery of desktop exercises and simulations to ensure the highest standard of delivery.

This is a pivotal role for someone with major event or project co-ordination experience who thrives in a fast-paced, collaborative environment and is passionate about helping teams perform at their best when it matters most.



Role Summary / Key Accountabilities

You'll act as a key support to both the C3 Senior Manager and the Testing and Readiness Manager. Working across all functional areas and Embedded Delivery Partners (EDP), venues, and external stakeholders to support the successful delivery of the Games time C3 strategy and a comprehensive Testing and Readiness programme.

This is a hands-on delivery role, ideal for someone with major event based experience, a calm and structured approach, and a passion for enabling success under pressure.

You will support the C3 Senior manager by;

- Supporting with the management of the C3 working group, developing agendas, taking minutes and actions, tracking risks and developing and issuing papers
- Support with the planning and logistics of the Games Operation Centre including building access, desk allocations, technology requirements and liaising with the facilities team for set up of the office space
- Support with the design and development of the Incident Management System and training days for staff, working closely with the supplier
- Support stakeholder engagement regarding C3 planning and delivery in the run up to the Games, collaborating with various stakeholders to ensure alignment across organisations

You will support the Testing and Readiness Manager by;

- Support the Testing & Readiness Programme across all functional areas, supporting the maintenance of the Readiness trackers
- Support the delivery and coordination of readiness activities including tabletop exercises, simulations, venue ops rehearsals, sourcing venues, planning logistics, developing materials and toolkits
- Support the delivery of the Testing and Readiness Working Group, developing agendas, taking minutes and actions, tracking risks and developing and issuing papers
- Support with the development and monitoring of the Business Continuity Plan

The employee will be responsible for adhering to all company health and safety policies and procedures. Responsibilities of the role will evolve during the lifespan of the OC.

Knowledge & Experience

Essential:

- Proven track record in co-ordinating and supporting the delivery of Events or exercises
- Excellent organisational and planning skills, with a high attention to detail.
- Familiarity with risk management and incident response frameworks.



- Ability to support multi-stakeholder delivery programmes with tight deadlines.
- Strong communication and relationship management skills.

Desirable:

- Experience in major event C3 and or Testing and Readiness
- Experience in a Games, international sport event, or major venue operations context.
- Understanding of multi-agency testing and blue-light coordination.
- Project management qualification (e.g. Prince2, Agile, APM) or event operations certification.

Personal Characteristics

- Calm and methodical under pressure, with a practical approach to problem-solving.
- Natural collaborator who builds trust across teams and organisations.
- Detail-oriented, but with the ability to see the big picture.
- Resilient, flexible, and comfortable with ambiguity.
- Passionate about enabling others to succeed.
- Committed to Glasgow 2026's values of inclusion, accessibility, innovation, and excellence.