



Glasgow 2026 Commonwealth Games – Job Description

Job title:	Logistics Operations Manager
Division:	Operations
Department:	Games Services and Workforce
Reports to:	Senior Logistics Manager
Location:	Glasgow (Flexible working options available)

Job Purpose

In July 2026, Glasgow will host the 23rd edition of Commonwealth Games. Approximately 4,000 athletes and team officials from up to 74 nations and territories across the Commonwealth will come together in a 11-day celebration of sport and culture. Events will take place across Glasgow, entertaining around 500,000 ticketed spectators and reaching a global broadcast audience of more than one billion.

Glasgow 2026 will operate a distributed delivery model, without a central Athlete Village. As a result, logistics operations will be spread across a wide range of competition venues, accommodation hubs, training sites, Games Family locations, and other non-competition facilities throughout the city and surrounding areas.

The Logistics Functional Area (FA) is responsible for identifying, scoping, storing, delivering, recovering and disposing the materials required to stage the Games. This role is responsible for all planning and delivery of the logistics operations including warehousing operations, distribution and materials planning. As the Logistics Operations Manager, this role will be required to strategically develop a comprehensive plan for these services, procure and contract manage a Third-Party Logistics (3PL) provider and the Furniture, Fixtures and Equipment (FF&E) supplier and working closely with them and the wider Logistics team to ensure efficient delivery within budget.

This is a fantastic opportunity to contribute to the behind-the-scenes success of a globally significant event, working within a collaborative, fast-paced team committed to delivering operational excellence across the city of Glasgow.



Role Summary & Key Accountabilities

The role requires you to:

- Act as the primary point of contact for all logistics warehouse operations, distribution and customs and freight forwarding services including providing advice, guidance and comprehensive planning
- Work collaboratively with the Procurement FA to lead the procurement process to appoint a Third-Party Logistics (3PL) provider, contract manage the provider and integrate them into the Logistics team to deliver logistics operational services.
- Work collaboratively with FAs to schedule major Games asset deliveries to be compatible with warehouse capacity and bump in schedules
- Agree post Games asset dissolution process with Procurement and Finance and identify an appropriate disposal agent. Lead a sustainable and safe reverse logistics operations post-Games.
- Lead the overall planning, design, implementation, operation and dissolution of all Logistics Operations; including the development of efficient plans and processes for the receipt, storage, distribution, ongoing supply, recovery of equipment at the venues and regular reporting.
- Develop a strategic plan for Material Planning, Asset Management, and Dissolution Activities, within the Games environment, taking into consideration efficiencies with staff and resources.
- Manages, monitors and maintains inventory of overall allocations of Furniture, Fixtures and Equipment (FF&E) ensuring each meets budget and is fit for purpose.
- Oversee the set up and management of the warehouse ensuring Glasgow 2026 asset management protocols are in place.
- Monitors and maintains inventory levels, tracks orders, investigates issues arising, reconciles actual stock against inventory and generates reports.
- Develop and manage change control process
- Oversee the management of the Logistics budget in accordance with OC policies and procedures.
- Always adhere to all Health and Safety policies and procedures of the OC

Responsibilities of the role will evolve during the lifespan of the OC, and the role profile will likely evolve with the changing needs of Games planning.



Knowledge & Experience

Essential:

- Ability to build effective and cooperative partnerships with a variety of internal and external stakeholders
- Significant experience in event logistics, logistics field or operations support at a senior management level
- Proven experience in the development and delivery of end-to-end logistics services and warehousing solutions
- Significant experience in developing tender documents and evaluating supplier proposals.
- Excellent negotiation and contract management skills.
- Excellent leadership and people management skills, with an ability to plan and structure complex workloads
- Successful delivery of time critical logistics operations within a defined budget
- Comprehensive understanding of supply chain
- Strong administrative skills, with attention to detail and accuracy in documentation and data entry
- Confidence using Microsoft Excel, stock systems, or delivery tracking tools
- Ability to work under pressure in a time-critical, fast-paced environment
- Understanding of basic health, safety, and manual handling practices
- Public sector / logistics packages procurement experience

Desirable:

- Experience working in international multi-sport event logistics or multi-site operations at a senior level
- Familiarity with Games-time or venue-based logistics environments
- Higher education qualifications in Logistics, supply chain management or similar

Personal Characteristics

- Organised and methodical – maintains clear records and keeps on top of multiple moving parts
- Proactive and reliable – show initiative, takes ownership of tasks and follows through on details
- Leader – displays integrity, takes accountability, natural communicator
- Team-focused –highly collaborative, works well with others to deliver shared goals and support colleagues
- Calm under pressure – resilient, positive attitude
- Problem-solver –resolves issues as they arise and seeks to overcome challenges
- Adaptable and flexible – responds effectively to changes, able to support different teams and tasks as needed
- Detail-driven – takes care in documentation, tracking, and stock management
- Proud to contribute – motivated to play a part in delivering a world-class Commonwealth Games for Glasgow

