

# General Safeguarding Information

The Organising Committee Safeguarding Lead is **Colin Jones**

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Safeguarding children and adults is everybody's business. If you are concerned about a child or adult whilst working at the OC.

The message that should be in your mind is if you

## SEE SOMETHING THEN SAY SOMETHING.

We have created an online referral form for you to complete and send it to the safeguarding team, however, if a person is in immediate danger, then you should contact the police on 999.

If you are worried about a child or adult and there is no immediate danger but there is something concerning, you then discuss this concern with your manager/coordinator or if they are not available then contact the Safeguarding Lead.

### Your Role

When working within a sporting venue or live site you may witness things which concern you and just don't feel right. It may involve members of the public, athletes, members of a delegation, OC staff, volunteers or contractors etc. We want you to feel confident in reporting it.

Remember if you **SEE SOMETHING THEN SAY SOMETHING**.

### Signs of abuse

Sometimes the signs of abuse aren't obvious, and a person may feel scared and unable to say what is happening to them. Therefore it is important that you make a decision to refer or seek help from a manager or safeguarding point of contact/buddy within your venue or live site.

Generally, in adult and children safeguarding there are different types of abuse that you may be concerned about, these are: Physical, Emotional, Sexual, Neglect, Financial but we also know that during the pandemic there has been an increase in domestic abuse, alcohol and drug use and self-neglect which may be evident or disguised with unusual or withdrawn behaviours. A child or adult is unlikely to tell you they are being abused in some way and therefore it is important to know some of the signs.

**Signs of abuse may include these indicators below but remember these are not the only signs and the action you take may just save someone from further abuse.**

- Children or adults looking dirty or always wearing the same clothes
- Children or adults at risk left alone or outdoors by themselves and lack of supervision
- Aggressive behaviour/shouting from an adult to a child or an adult who may have support needs
- An adult or child looking extremely hungry

- Disruptive behaviour from a child

Do:

**Recognise** that a child or adult at risk is being harmed or might be at risk of harm, if something or someone worries you speak to your line manager or the Safeguarding Lead

**Respond** appropriately if a child or adult tells you something that is concerning, remember your boundaries, it might be tempting to help people in a situation that you witness but there is a limit to what you can do and passing on concerns may be the best thing to do.

**Report** the concern to your line manager and/or Safeguarding Lead. Be assured that we have systems in place so you can report your concerns confidentially

**Record** the concerns and the actions you have taken

Do not:

**Investigate** your concerns or ask leading questions as this may hinder investigation by the police or the local authority.

**Put yourself in danger** by trying to manage challenging situations or other people's anxieties, the best course of action may be to contact the police or security within the venue.

**Take home any concerns** as you think someone else will report it.

You witness an incident or come upon information which raises concerns about the safety and/or welfare of a Child or Adult at Risk, or an individual's actions or behaviour towards a Child or Adult at Risk

Think: Is there an immediate serious risk to the Child or Adult at Risk or are they in need of urgent medical treatment – if you are not sure speak to a line manager

### YES

- Contact the emergency services by calling 999
- Preserve any evidence
- In the case of a child, inform the parent/legal guardian, unless doing so would put the child, yourself or others at risk
- In the case of an adult where possible and if safe to do so, let the adult know what you are doing
- Record the information on a Birmingham 2022 Safeguarding Report Form via the notification system

### NO

- Speak to the Safeguarding Lead or Safeguarding Officer within venue to seek advice
- Record the information on a Birmingham 2022 Safeguarding Report Form via the notification system (on The Foundry)
- The notification will be triaged, assessed by the team and a decision made on how to progress